



LAKESHORE VILLAGE ARTISTS' CO-OP INC.

Dear Applicant,

Please find enclosed a Membership and Housing Application and an Occupancy Eligibility Questionnaire for the Lakeshore Village Artists' Co-operative, which aims to provide a secure live/work environment for artists.

Each applicant must submit a completed Membership and Housing Application and Occupancy Eligibility Questionnaire, as well as provide copies of supporting documents, including but not limited to artistic CV or arts related resume.

Please ensure that all questions on the application and questionnaire are answered and that copies of supporting documents are provided. Incomplete applications and questionnaires or applications not providing copies of supporting documents will not be processed, they will be returned to the applicant for completion and resubmission.

Please see attached itemized list of accepted supporting documents related to artistic questionnaire. Please do not attach any original documents, as all information submitted will be retained for our records. If you are granted an interview, original documents will need to be presented at that time.

Every adult over the age of 16 must sign the application and each household must have at least one member that meets the artists' eligibility criteria.

Once your application is submitted, it is your responsibility to promptly update us about any changes to your contact information.

Sincerely

Donna Hamilton
Manager

Encl.

Application and information regarding Rent-Geared-to-Income is available at <https://www.toronto.ca/community-people/employment-social-support/housing-support/rent-geared-to-income-subsidy/> or by googling Rent Geared to Income Subsidy – City of Toronto.

As our housing co-op has a mandate to provide housing to artists, in addition to you completing the RGI application, we as the housing provider must sign and submit a completed mandate form on your behalf to Access to Housing (formerly Housing Connections) as they maintain the wait list for subsidy for the City of Toronto. The mandate form is confirmation that you have met the eligibility terms of our mandate and is required **before** you can be placed on **our** waiting list for subsidized housing. You must first go through our membership process and be approved for membership before this can be done.